

## K DESIGNS - TERMS AND CONDITIONS

**All artwork and designs are copyright of 'K Designs'. The designs and artwork cannot be reproduced or transmitted in any form without written permission. This also applies to any samples ordered.**

**A minimum of 6-8 weeks is required to produce your invitations and/or stationery. Although we will try to accommodate your needs wherever possible, it is advisable to order as early as possible to avoid disappointment.**

**K Designs will provide a client with proofs for approval before production of invitation commences. It is the responsibility of the customer to check the proofs for printing. Changes to spelling, wording or format must be made clearly in writing in the proof form that is sent with your 1<sup>st</sup> proof. Telephone changes cannot be accepted. If changes to the proof are to be made, then a further proof will be sent for approval to confirm changes made.**

**Changes made after the proofs have been approved may be subject to additional charges.**

**A deposit is required on all orders. Final payment is due on completion and will include delivery charges should this be required. The order cannot be dispatched until the balance is paid in full. Any orders placed that does not use "Euro" can be invoiced in their currency.**

**Payment can be made by cheque, direct bank transfer or PayPal invoice.**

**A client can also pay for their order on collection.**

**All stationery is carefully packaged, but if any damage has occurred in transit, you must notify us within 24hrs of receipt of the order.**

**If you feel there are any discrepancies with the order, then again you must inform us within 24hrs of receipt of the order.**

**As some of our work carried out is personalised and handmade to order, K Designs cannot refund or replace unwanted goods. If items are deemed faulty, they will be corrected or replaced. In the unlikely event that this cannot be done, a refund will be offered.**

**If in the event that an order has to be cancelled, the deposit will be retained, and any work exceeding this amount must be paid for.**

**As some of our items are handmade, and the customer accepts that slight variations between items will occur. Variations in colour, texture, size and positioning can occur and do not constitute a fault. Customers must be aware that parts of our products are small and are not suitable for children.**